



HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT 86

2020-2021 District 86 Student Handbook

Updated January 2021

The District 86 Student Handbook and the Hinsdale Central and Hinsdale South Planners offer a summary of certain Board of Education Policies that govern the District, as well as District and school procedures, rules, and expectations. The Handbook and Planners are subject to change, without notice, by the Administration or Board of Education.

The complete District 86 Board of Education Policy Manual is available to the public on the District 86 website at: <https://d86.hinsdale86.org/policy>. The current versions of the Handbook and Planners are available on the District 86 website at: <https://d86.hinsdale86.org/handbook>.

Legal notices supplementing the District 86 Student Handbook are available on the District 86 website at <https://d86.hinsdale86.org/transparencyportal>.

Athletics

[Policy 7:305 Concussions and Head Injuries](#)

The District takes the safety of its students seriously and has developed a program to manage student concussions and head injuries. The District's concussion management resources, including consent forms, return-to-play protocol, and return-to-learn protocol, are available from the Athletic Departments at each school. Student-athletes and their parents/guardians must complete the IHSA concussion form each school year prior to participating in interscholastic athletic activities. In addition, student athletes must annually watch the IHSA video on concussions and head injuries.

Attendance

[Policy 7:70 Attendance and Truancy](#)

Attendance Procedures are detailed in the [Hinsdale Central Student Planner](#), [Hinsdale South Student Planner](#), and the [Transition Center](#) webpage. The District's Attendance Policy is linked above.

Student Services

[Policy 7:270 Administering Medicines to Students](#)

District 86 Board of Education policy prohibits students from taking medication during school

District 86 Student Handbooks and Planners may be amended during the year without notice.

hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication. Information on each school's procedures can be found in the Health Services section of the Student Planners and in the Health Services section of the school websites.

Curriculum

[**Policy 6:280 Grading and Promotion**](#)

[**Policy 6:300 Graduation Requirements**](#)

[**Policy 6:310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students**](#)

The District 86 Board of Education adopted and enforces policies that ensure students are promoted based on meeting grade level objectives and other criteria and that students who do not qualify for promotion are provided remedial assistance. The District implemented a system of grading and reporting academic achievement to students and their parents/guardians. The system also determines when promotion and graduation requirements are met. Students who do not qualify for promotion are provided remedial assistance in the form of summer school, credit recovery options, and modifications of instructional materials, tutoring opportunities, or grade retention.

Information on these procedures and the District's policies can be found in the Academic section of the [Hinsdale Central Student Planner](#) and [Hinsdale South Student Planner](#).

Electronic Networks and Devices

[**Policy 6:235 Responsible Use of Electronic Networks**](#)

[**Policy 7:190 Student Behavior**](#)

The District's electronic networks, including the internet and devices, are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication. Students may access and use the District's electronic networks consistent with applicable Board of Education policies and District and school procedures. Each student and his/her parent/guardian must sign the Authorization for Access to the District's Electronic Network before being granted unsupervised use. The failure of any student to follow the terms of District 86 Board of Education Policy 6:235 and its applicable procedures may result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Student use or possession of electronic devices, including, but not limited to, a cellular telephone, smart phone, smart watch, audio or video recording device, personal digital assistant (PDA), iPod, iPad, portable gaming system, or other electronic device, is permitted only in designated areas during the school day. The District, however, assumes no liability for lost, stolen, or damaged electronic devices. School personnel will assist in the effort to investigate any incidents of loss and attempt to recover any lost or stolen items.

Use or possession of electronic devices in the instructional environment will be at the sole discretion of the classroom teacher. Classroom teachers may utilize an electronic device storage system in their classroom to limit cell phone or other electronic device use during instruction. While students must comply with a teacher's directive to limit or eliminate use or display of their cell phones or other electronic devices, they may request consideration of alternate arrangements to the electronic device storage system. Students who do not comply with the District's rules regarding possession and use of electronic devices may be subject to the loss of privileges, disciplinary action, and/or appropriate legal action.

Student Discipline

[Policy 7:140 Search and Seizure](#)

[Policy 7:190 Student Behavior](#)

[Policy 7:200 Out of School Suspension Procedures](#)

[Policy 7:210 Expulsion Procedures](#)

[Policy 7:220 Bus Conduct](#)

[Policy 7:230 Misconduct by Students with Disabilities](#)

Students are expected to behave appropriately in school, on school property (including on school transportation), and at school-related activities and events at all times. School administrators are authorized to discipline students for violations of school rules and gross disobedience or misconduct as set forth in District 86 Board of Education policies.

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
 - g. Look-alike or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
 - h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body;

and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.

14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the

administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, Suspension Procedures. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled shall also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid

suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall

include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ten school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Disciplinary Measures

Detention

Students may be assigned a detention by school staff or an administrator. An extended detention may be assigned by the Dean or other administrator. Detentions are 45 minutes and are held on Tuesdays, Wednesdays, and Thursdays before school from 7:10 a.m. to 7:55 a.m.

or after school from 3:15 p.m. to 4:00 p.m. Extended Detentions are held on Wednesdays from 3:15 p.m. to 6:15 p.m. Students are expected to bring academic work and materials to work on during detention. If a student does not serve an assigned detention, the student may be assigned an In-School Supervised Study (ISS).

Students may be requested to present their student I.D. card for attendance taking purposes in detention. Students are responsible for their own transportation to and from an assigned detention.

In-School Supervised Study (ISS)

Students may be assigned a full or partial day In-School Supervised Study (ISS). During ISS, students will spend their normal academic school day in the assigned location. Students assigned to ISS must be on time, behave appropriately and consistent with all school rules, and are expected to complete academic assignments provided by their teachers.

Loss of Privileges

Students may forfeit bus riding privileges, use of the cafeteria, library, use of the student parking lot, attendance at the extracurricular activities or field trips, and/or other privileges for noncompliance with school rules, both on or off campus. Students also may be subject to additional disciplinary consequences.

Out of School Suspension

An out-of-school suspension is a temporary exclusion from school due to a student's gross disobedience or misconduct. School officials may impose out-of-school suspensions of one to 10 school days. A school administrator will provide notification of an out-of-school suspension to the student's parent/guardian, including a written statement of the reason(s) for the suspension and an explanation of the parent's right to request a review of the suspension. The District's suspension procedures are set forth in Board of Education Policy 7:200. A student who is suspended is prohibited from participating in or attending any District activity or event and is prohibited from being on District property during the period of suspension. Any violation may result in additional disciplinary consequences and/or legal action.

A student serving an out-of-school suspension will have an opportunity to make up any missed work for equivalent academic credit. Completing and turning in all completed school work is the responsibility of the student. A student will have the opportunity to make-up academic work during the term of the student's out-of-school suspension for equivalent academic credit consistent with the District's Make-Up Work policy.

Make-up Work due to an Excused Absence

When students are absent from school or if a student is suspended from school, the student will be allowed to make up missed work, including homework and tests for equivalent academic credit. Teachers have the option to give an alternative assessment. Students may reach out to teachers to request class assignments.

Students must make arrangements with teachers upon return to school and complete any test or quizzes within 2 days of the absences.

Any student who is absent 3 consecutive days or more will have the equal amount of days to complete and turn in class assignments and make-up any tests or quizzes.

Students that have been suspended out of school will participate in a re engagement plan prior to returning to classes.

Incomplete work or failure to complete and turn in the work within the time required may result in a lowering of grades. Students who have been suspended from school must participate in a re-engagement process in order to return to school. The goal of the re-engagement process is to support the student in reintegrating into the school environment following the out-of-school suspension.

Expulsion

Upon the recommendation of the Superintendent or designee, the Board of Education may expel students guilty of gross disobedience or misconduct for a definite period of time not to exceed two (2) calendar years. Expulsion shall take place only after the student's parent/guardian has been provided a written request to appear at a hearing before the Board or a hearing officer appointed by it to determine whether the student should be expelled. The District's expulsion procedures are set forth in Board of Education Policy 7:210. A student who has been expelled from school is prohibited from participating in or attending any District activity or event and is prohibited from being on District property during the period of the expulsion. Any violation may result in additional disciplinary consequences and/or legal action. Students who have been suspended from school must participate in a re-engagement process in order to return to school. The goal of the re-engagement process is to support the student in reintegrating into the school environment following the period of expulsion.

Arrest

Students whose behavior may violate a law or local ordinances may be subject to arrest, in addition to school disciplinary consequences. Law enforcement will be contacted to address any such infractions.

Academic Dishonesty Procedures

In order to address issues of academic dishonesty with an educational approach that identifies why the students engaged in academic dishonesty and give them the tools to make better choices moving forward, the following steps will be implemented. Depending on the severity of the student's academic dishonesty, the below process may not be followed in sequential order and the student also may be subject to disciplinary consequences consistent with Board of Education Policy 7:190.

Step 1 – Teacher reports an incident of academic dishonesty to the Deans' Office and incident is documented. Teacher meets with the student and contacts the student's parent/guardian.

Step 2 – Teacher reports an incident of academic dishonesty to the Deans' Office. Dean meets with the student and documents the incident. Teacher meets with the student and issues a consequence and contacts the student's parent/guardian.

Step 3 – Teacher reports an incident of academic dishonesty to the Deans' Office. Dean meets with the student and documents the incident and may assign Academic Educational

Programming. Teacher meets with the student and issues a consequence and contacts the student's parent/guardian.

Step 4 – Teacher reports an incident of academic dishonesty to the Deans' Office. Meeting held with Assistant Principal for Curriculum and Instruction, Department Chair, Teacher, Parent/guardian, student, and Dean. Incident documented and student will be placed on a behavior contract and teacher consequences assigned.

Social Media Student Account Information

School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Bullying and Other Aggressive Behaviors

Policy 7:180 Prevention of and Response to Bullying, and Other Aggressive Behaviors

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school

administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from 105 ILCS 5/27-23.7

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means *bullying* through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in [105 ILCS 5/27-23.7\(b\) 1-12](#).

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Nondiscrimination Coordinator/Title IX Coordinator

Mary Dudek
Interim Human Resources Director
5500 South Grant Street,
Hinsdale, IL 60521
mdudek@hinsdale86.org
630-570-8008

Brad Verthein
Assistant Superintendent for Special Education
5500 South Grant Street,
Hinsdale, IL 60521
bverthei@hinsdale86.org
630-570-8006

Complaint Managers:

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1. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
2. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days

after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

- b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

1. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
2. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
3. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
4. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
5. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
6. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

1. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
 - a. 2:260, Uniform Grievance Procedure. A student may use this policy to complain about bullying.
 - b. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
 - c. 6:60, Curriculum Content. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - d. 6:65, Student Social and Emotional Development. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - e. 6:235, Access to Electronic Networks. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
 - f. 7:20, Harassment of Students Prohibited. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - g. 7:185, Teen Dating Violence Prohibited. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - h. 7:190, Student Behavior. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - i. 7:315, Restrictions on Publications; High Schools. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

Nondiscrimination

The District does not discriminate in its educational or extracurricular programs on the basis of color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Several civil rights laws, as well as State and federal laws, ensure students have the right to equal educational opportunities. The below-listed policies address the equal educational opportunities, health,

safety, and general welfare of students within the District. This is a non-exhaustive list; additional policies may apply.

[Policy 2:260 Uniform Grievance Procedure](#) contains the process for an individual to seek resolution of a complaint. The District Complaint Manager shall address the complaint promptly and equitably.

[Policy 2:265 Title IX Sexual Harassment Grievance Procedure](#) prohibits sexual harassment as defined in Title IX of the *Education Amendments of 1972*. The District's Title IX Coordinators shall promptly and equitably respond to reports of sexual harassment under this Policy.

Title IX Coordinators

Mary Dudek
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5500 South Grant Street,
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For additional information, see the District's Title IX page: <https://d86.hinsdale86.org/titleix>.

[Policy 6:60 Curriculum Content](#) identifies curriculum subjects required by State statute or regulation.

[Policy 6:65 Student Social and Emotional Development](#) requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.

[Policy 7:10 Equal Educational Opportunities](#) requires that equal educational and extracurricular opportunities be available to all students without regard to the listed protected statuses.

[Policy 7:20 Harassment of Students Prohibited](#) prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic identified in the policy.

[Policy 7:130 Student Rights and Responsibilities](#) recognizes that all students are entitled to rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.

[Policy 7:160 Student Appearance](#) prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency.

[Policy 7:180 Prevention of and Response to Bullying, and Other Aggressive Behaviors](#) contains the comprehensive structure for the District's bullying prevention program.

[Policy 7:185 Teen Dating Violence Prohibited](#) prohibits teen dating violence and outlines

the District's teen dating violence program.

Policy 7:250 Student Support Services directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health problems that impact learning.

Policy 7:330 Student Use of Buildings - Equal Access grants student-initiated groups or clubs the free use of school premises for their meetings, under specified conditions.

Student Records

Policy 7:340 Student Records

It is the duty of District 86 to notify parents, guardians, and students (if at least eighteen years of age at the time of the request) that they may secure a copy of a permanent or temporary student record at any time prior to the date of destruction listed below.

Student permanent records (i.e. transcripts, Health records) will be retained by the high school for a period of 60 years from the date of graduation.

Student temporary records (i.e. family information, intelligence test scores, extracurricular involvement) will be retained by the high school for a period of five years from the date of graduation.

Policy 7:345 Use of Educational Technologies; Student Data Privacy and Security

Data Sharing Agreement with Feeder Districts Conducting Studies to Improve Instruction

ISSRA and FERPA also authorize the District to share, without parental consent, student information under certain conditions with feeder schools that are conducting studies to improve instruction. The District contracts with its feeder schools/school districts to provide student standardized testing information, such as Measurements of Academic Progress (MAP), to authorized representatives of its feeder schools. The goal of this data sharing is to improve instruction at the feeder schools so as to improve student performance in District 86 and to enable District 86 to evaluate its own educational programs.

Release of Student Directory Information

Under the Illinois School Student Records Act ("ISSRA") and the federal Family Educational Rights and Privacy Act ("FERPA"), student record information is generally confidential and cannot be released without parent consent. There are a few exceptions, one of which allows the District to release certain basic identifying information about its students to third parties upon request. This exception known is as Directory Information.

Directory Information

The District has designated the following as Directory Information:

- Student's name, grade level, and date of birth;
- Academic awards, degrees, and honors;
- Information relating to school-sponsored activities, organizations, and athletics;
- Period of attendance in school;
- Photographs, videos, or digital images used for informational or news-related purposes

- (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs; and
- Parents' names, telephone numbers, mailing addresses, and electronic mail addresses.

Student social security numbers, student identifications, and unique student identifiers are NOT designated as directory information.

No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior, specific, dated and written consent of the parent or student, as applicable; and no image on a school security videotape recording shall be designated as directory information.

The District often wishes to celebrate the activities and accomplishments of its students by sharing information with the community. To that end, the District periodically may use Directory Information (including, videotapes, photographs, or digital images) in District-sponsored publications, on the District's website, or on District social media sites and may release Directory Information to third parties, such as news media and District 86 student and parent organizations. The District may occasionally allow the news media to interview, photograph, record, or videotape students under the supervision of District personnel. The District also may release Directory Information, when necessary, to law enforcement or safety and security officers, and to third parties performing services on behalf of the District, such as for electronic residency verification.

Some of this Directory Information (student/parent/guardian name and address) may be provided to a third party vendor for the purpose of electronic verification of a student's residence in the District, reducing the need for residency paperwork to be completed by parents/guardians. Parents/guardians may request that any or all Directory Information not be released for the purpose of electronic residency verification by following the opt out instructions below, specifying that you do not want the information released for electronic residency verification purposes. Please note that, if you opt out of the release of Directory Information for the purpose of electronic residency verification, you will be required to complete and submit all necessary residency verification paperwork in written form to your school's Registrar. The District reserves the right to verify information submitted on residency verification paperwork, including through the use of a third party vendor who may access directly related student record information pursuant to applicable student record protocols.

Right to Opt Out of the Release of Directory Information

Parents/guardians may request that any or all of the above-identified Directory Information not be released for their student. If you do not want your student's Directory Information to be released, you must notify your school's registrar in writing or by email to mediaoptout@hinsdale86.org clearly indicating that you are opting out of the release of all Directory Information, or identifying the certain types of Directory Information you do not want released for your student.

Buildings and Grounds

Environmental Concerns Notice AHERA

District 86 has had all of the educational facilities surveyed to comply with the *Asbestos Hazard Emergency Response Act of 1986* (AHERA). A report and management plan has been prepared and filed with the State of Illinois as required by the Act.

All of the asbestos will be kept in a non-friable condition by encapsulation, enclosure, or removal in accordance with the Management Plan. In addition, the District will monitor the asbestos on a regular basis and file required reports.

A copy of each plan filed showing the condition and location of the asbestos and responsive actions is available for inspection, by appointment, in the Buildings and Grounds office at Hinsdale Central and Hinsdale South.

Integrated Pest Management Program

District 86 has an Integrated Pest Management (IPM) Program. Integrated Pest Management is a common sense, comprehensive approach to pest control that emphasizes pest monitoring, habitat modification, and the use of least hazardous controls to evaluate and eliminate pest problems. Applications of pest control materials are only made when necessary to address a pest problem.

Although we have no intention of using pesticides on school grounds, in the event this is found to be necessary, parents/guardians of students have the right to request prior notification of pesticide application. Contact the Buildings and Grounds office at Hinsdale Central or Hinsdale South to be added to the list for notification prior to pesticide application. A parent/guardian on the list will be notified in writing or by telephone two business days before pesticide application. In the event of an imminent threat to health or property and pesticides must be used immediately, the District will notify parents/guardians as soon as possible.

General

Fee Waivers

Families who are struggling financially and need assistance may apply for a fee waiver. For more information on fee waivers, including eligibility and the application process, see Policy 4:140 Waiver of Student Fees and contact:

Hinsdale South - Tracy Marshall, 630-468-4216 - tramarsh@hinsdale86.org

Hinsdale Central - Julie Van Ness, 630-570-8214 - jvanness@hinsdale86.org

Free and Reduced-Price Food Services

Free and reduced-price food services, including breakfast and lunch, is provided to eligible students. Applications must be made annually. Eligibility forms are mailed home over the summer, are available on the District website, or may be picked up in the bookstore. For more information on free and reduced-price food services, including eligibility and the application process, see [Policy 4:130 Free and Reduced-Price Food Services](#) and contact:

Hinsdale South - Tracy Marshall, 630-468-4216 - tramarsh@hinsdale86.org

Residency

The right to attend a Hinsdale Township High School is extended to residents who live within the District's boundaries. Students who move into the school district to live with relatives or friends for the purpose of attending a Hinsdale High School are not considered legal residents in the district and, therefore, cannot be admitted to attend school in the District. Pursuant to Hinsdale Township High School District 86 Board of Education Policy [7:50 School Admissions and Student Transfers To and From Non-District Schools](#) and [7:60 Residence](#) every family must provide residency information annually. The District has the right to verify residency each year.

It is contrary to the policy of the Board of Education to admit students who do not legally reside with their parents or legal guardians within the District boundaries. The information you provide will be used by school officials to help establish the eligibility of each applicant for admission. Falsification of information submitted to the District may result in your child being excluded from school, and may expose you to monetary liability under Illinois law for payment of tuition for such time as your child was illegally enrolled in the District.

Further, any person who knowingly enrolls or attempts to enroll a non-resident student in the District or presents to the District any false information regarding the residency of a student commits a Class C misdemeanor, punishable by a \$500.00 fine and up to 30 days in jail.

Note: In addition to the residency requirements to enroll in District 86, students wishing to participate in IHSA interscholastic athletics and activities at District 86 must also comply with IHSA By-law 3:030. This By-law states that, with certain exceptions, a student wishing to participate in IHSA athletics and activities must reside full-time with a parent, adoptive parent, custodial parent, or legal court appointed guardian.

All changes of address must be verified through the Registrar's Office with appropriate proof of residency supplied. In addition, if a family moves during the school year, notification of a change of address must be processed through the Registrar's Office.

Additional information regarding the District's residency process is available on the [District's website](#).