

# **College of Dupage Access Information**

## **Center for Access and Accommodations**

Student Services Center (SSC), Room 3249,

(630) 942-2154/4260/2306/3798/2567

TDD: (630) 858-9692

Fax: (630) 942-2071

[access@cod.edu](mailto:access@cod.edu)

## **Michael Duggan, Counselor**

[duggan@cod.edu](mailto:duggan@cod.edu)

COD Counseling Center

Student Services Center (SSC), Room 3200

(630) 942-2693

## **Learning Commons**

The Learning Commons services include:

- Math Assistance
- Reading, Writing and Speech Assistance (workshops, one-on-one and online)
- Tutoring Services (one-on-one, online and for students with disabilities)
- COMPASS Placement Test Preparation workshops
- MyMathTest, a free online Math placement practice program
- Assistance for students with Blackboard and MyAccess navigation

## **Learning Commons**

Student Resource Center (SRC), Room 2102, (630) 942-3941

## **Mathematics Assistance**

(630) 942-3339

The Math Assistance Area (MAA) is a resource center for students enrolled in any COD classroom or online math course through Math 2232.

The MAA is staffed by full time COD mathematics faculty and non-classroom part time faculty providing one-on-one help with homework problems or clarifying concepts from math coursework. Sessions are limited to 15 minutes when other students are waiting, but students may have unlimited turns.

### **Writing, Reading, and Speech Assistance**

(630) 942-3355

The Writing, Reading, and Speech Assistance is open to all College of DuPage students, faculty, and staff, free of charge. Our coaches are both peer tutors and part-time faculty. The Writing, Reading, and Speech Assistance is open during the spring, summer and fall terms.

Writing coaches provide one-to-one assistance with a variety of activities, such as narrowing a topic, focusing a thesis, deciding on strategies, revising a paper, etc. Assistance is available for all types of assignments in all academic disciplines. Coaches do not edit papers. They will help you understand the assignment, develop and organize your ideas, and write clearly. In addition, reading coaches help students at all levels improve their comprehension and develop strategies that enhance overall learning absorption and reading enjoyment.

Coaching takes place during a single session or through a series of standing appointments.

### **Tutoring Services**

(630) 942-3686

[http://www.cod.edu/academics/learning\\_commons/tutoring/index.aspx](http://www.cod.edu/academics/learning_commons/tutoring/index.aspx)

College of DuPage offers tutoring and a variety of other academic support services. For more information on Tutoring, call (630) 942-3686, or stop by the Learning Commons, SRC 2102. Tutoring Area staff members will help you determine which services best suit your needs.

### **Learning Commons – Compass Test Workshops**

#### **Do You Need to Take A COMPASS Placement Test?**

- Send your ACT scores to the Records Office. Depending on your score, you may not be required to take all of the placement tests. For further details visit: [www.cod.edu/testing](http://www.cod.edu/testing).
- If you are required to take the tests, most can be taken twice in a two-year period. To be granted a **third** opportunity to take the reading and writing placement test, you may

participate in a process offered by Writing, Reading, Speech Assistance. Details of the process are outlined [here](#).

- The second attempt at the Math Placement Test must be taken within 28 days of the first attempt.
- Our 45-minute workshops can help you make the most of each attempt. Workshops are offered throughout the year.
- Join us in the Learning Commons (SRC 2102) for one of the placement COMPASS Placement Test Workshops. For more information and to register call (630) 942-3940.

## **Fall 2015 COMPASS Placement Test Workshops**

### **Reading Placement Test Workshops**

The COMPASS reading workshop helps students get accustomed to the test format. The workshop provides an overview of the test, sample questions, and study aids. In addition, a review of test-taking strategies help students gain confidence and sharpen their skills.

Wednesday, October 7, 5 p.m.  
Wednesday, October 21, 10 a.m.  
Tuesday, October 27, 1 p.m.  
Monday, November 16, 5 p.m.  
Wednesday, November 18, 10 a.m.  
Wednesday, December 2, 1 p.m.  
Tuesday, December 8, 5 p.m.

### **Writing Placement Test Workshops**

An overview of the grammar test, sample questions, and study aids.

Wednesday, October 7, 6 p.m.  
Wednesday, October 21, 11 a.m.  
Tuesday, October 27, 2 p.m.  
Monday, November 16, 6 p.m.  
Wednesday, November 18, 11 a.m.  
Wednesday, December 2, 2 p.m.  
Tuesday, December 8, 6 p.m.

### **eWrite Essay Placement Test Workshops**

The COMPASS writing workshop will include a "refresher" on essay structure and development. Also covered are resources to study, test taking tips, and understanding the test directions. Students attending the workshop will review the writing process and will have a realistic idea of what is required.

Wednesday, October 7, 7 p.m.  
Wednesday, October 21, noon  
Tuesday, October 27, 3 p.m.  
Monday, November 16, 7 p.m.  
Wednesday, November 18, noon  
Wednesday, December 2, 3 p.m.  
Tuesday, December 8, 7 p.m.

### **ESL Placement Test Workshops for First-time Test Takers**

An overview of the test including a summary of test sections, preparation tips, and study aids.

Thursday, October 15, 6 p.m.  
Thursday, November 5, 10 a.m.  
Wednesday, December 9, 1 p.m.

### **Math Placement Test Prep Sessions using *My Math Test***

*My Math Test* is a free, online math practice program used to prepare for the COMPASS Math Placement Test. The workshop does not include math instruction, but guides problem-solving. During the workshop participants will register for *My Math Test*, learn how to navigate the program, and become familiar with *Take a Test* and the *Study Plan* created just for you. Following the session, work in the program can be completed from any computer with Internet access.

Tuesday, October 6, noon  
Thursday, October 22, 6 p.m.  
Tuesday, November 3, 9 a.m.  
Wednesday, November 18, 3 p.m.  
Monday, November 30, 6 p.m.  
Wednesday, December 9, 10 a.m.  
Thursday, December 17, 5 p.m.

\*If you are unable to attend a workshop and would like access to MyMathTest call (630) 942-3941 for information.

Monday, October 5, 10 a.m.

### **Geometry Review Workshops**

The Geometry Workshops are intended for students who need to take the Geometry Placement Test and who have taken geometry at one time but want to review. The Geometry Review is given in two 2-hour sessions and it is suggested that students attend both workshops.

Session 1: Angles, Parallel Lines, Triangles and Circles

Tuesday, November 10, 6 p.m.

Monday, December 7, 4 p.m.  
Tuesday, December 15, 11 a.m.

## Session 2: Quadrilaterals, Practice Test

Wednesday, October 7, 10 a.m.  
Thursday, November 12, 6 p.m.  
Wednesday, December 9, 4 p.m.  
Thursday, December 17, 11 a.m.

## Math Resources

### COMPASS Resources:

1. [www.act.org/compass/sample](http://www.act.org/compass/sample)
2. **Chart Your Success on the Compass** by Callahan, Commander, and Cotton. Check your local library or purchase, such as through [www.amazon.com](http://www.amazon.com). Under \$50.
3. Bob Miller's **Math Prep for the Compass Exam** Review material, quiz questions with answers and two practice tests. Available commercially, such as through [www.amazon.com](http://www.amazon.com). Under \$20.
4. [www.highlands.edu/site/tutorial-center-compass-test-practice](http://www.highlands.edu/site/tutorial-center-compass-test-practice) Printable practice problems with answers. Not designated by level (pre-algebra, algebra, or college algebra) but most are from the algebra domain. No geometry.
5. [www.jccc.edu/admissions/testing/placement/math-placement.html](http://www.jccc.edu/admissions/testing/placement/math-placement.html) Online practice test, though not a Compass test. If an incorrect response is submitted, the test taker is directed to a related video. Printable practice problem sheets on pre-algebra, algebra, advanced algebra, with answers. No geometry review.

### More Math Practice Resources:

1. [www.khanacademy.org](http://www.khanacademy.org) At the top of the page, click on “subjects”, “math”. Then choose the appropriate course, such as Algebra Basics, Algebra I or II, Geometry, etc.
2. [www.mathtv.com](http://www.mathtv.com)
3. Free trial for ALEKS. Student can choose the course material to be reviewed, take a detailed assessment and get a study plan. The free trial gives 3 full hours of ALEKS time to be used within a 2-day window. More access can be purchased at a modest rate.
  - a. Go to [www.aleks.com](http://www.aleks.com)
  - b. Click on “free trial”
  - c. Choose “independent user”, then click on “begin trial”
  - d. Under “Explore Student Module”, click “Try ALEKS Now”
  - e. Agree to terms, continue, then enter personal information
  - f. Choose Independent User type “Returning Adult Student Refreshing Knowledge”
  - g. Market: Higher Education/ Math
  - h. Course: select appropriate course, such as “Beginning and Intermediate Algebra Combined” or “Geometry”

4. [www.interactmath.com](http://www.interactmath.com) A free online math practice site. Select an appropriate textbook, such as one of the universal courses.
5. [www.youtube.com](http://www.youtube.com) Many videos are available on any math subject. A good place to start if you encounter a confusing topic.

## Reading Resources

### COMPASS Reading Placement Test Review:

1. <http://www.act.org/compass/sample/> ACT COMPASS Placement Reading practice
2. <http://www.act.org/compass/tests/esl.html> Resource for the English Second Language Placement Test
3. <http://faculty.ung.edu/mrhorton/lsenglish> University of North Georgia – Gainesville Practice tests that simulate the COMPASS
4. <http://academics.triton.edu/faculty/rwright/Documents/reading/index.html> Triton College Practice tests and types of questions and reading passages.
5. [http://www.hostos.cuny.edu/oa/compass\\_reading/practparal.html](http://www.hostos.cuny.edu/oa/compass_reading/practparal.html) CUNY/Hostos College Practice test
6. **Learning Express Library Practice tests** Each reading practice test is 50 questions and is automatically scored. The test is divided into referring and reasoning questions. The test can be repeated. A library card is needed to access from off-campus.
  - a. Go to [codlibrary.org](http://codlibrary.org)
  - b. Click Databases
  - c. Click Databases by Title
  - d. Scroll to "L" Learning Express Library
  - e. Register username and password
  - f. Click on "College Center" under "All Centers"
  - g. Scroll across and click "Prepare for College Placement Exams"
  - h. Click on "Prepare for College Placement Exams" (lower left)
  - i. Click on COMPASS® Preparation
  - j. Click COMPASS® Reading Practice Tests
  - k. Click LAUNCH next to the Practice Test
  - l. Click "Start this Test"

### Reading Strategies for COMPASS tests:

1. [http://www.hostos.cuny.edu/oa/compass\\_reading/strategies\\_compass.htm](http://www.hostos.cuny.edu/oa/compass_reading/strategies_compass.htm) CUNY/Hostos College compass reading strategies.
2. <http://fsweb.bainbridge.edu/tstrickland/compass/test1/index.html> Bainbridge College reading strategies.

## Writing Resources

### COMPASS Writing Grammar test practice:

1. <https://www.act.org/compass/sample/pdf/writing.pdf> ACT COMPASS Placement Grammar practice
2. <http://www.act.org/compass/tests/esl.html> Resource for the English Second Language Placement Test
3. <http://faculty.ung.edu/mrhorton/lsenglish> University of North Georgia – Gainesville simulation of grammar test
4. <http://academics.triton.edu/faculty/rwright/Documents/NewWriting/writing/index.html> Triton College practice grammar tests and overview of COMPASS writing test
5. [http://college.cengage.com/devenglish/resources/writing\\_ace/students/index.html](http://college.cengage.com/devenglish/resources/writing_ace/students/index.html) Grammar exercises
6. [http://depts.dyc.edu/learningcenter/owl/grammar\\_topics.htm](http://depts.dyc.edu/learningcenter/owl/grammar_topics.htm) Grammar exercises
7. <http://writing.wisc.edu/Handbook/GramPunct.html> University Wisconsin Madison grammar exercises
8. **Learning Express Library practice tests** Each writing practice test is 60 questions and is automatically scored. The test can be repeated. A library card is needed to access from off-campus.
  - a. Go to [codlibrary.org](http://codlibrary.org)
  - b. Click Databases
  - c. Click Databases by Title
  - d. Scroll to "L" Learning Express Library
  - e. Register username and password
  - f. Click on "College Center" under all Centers
  - g. Scroll across and click "Prepare for College Placement Exams"
  - h. Click "Prepare for College Placement Exams" (lower left)
  - i. Click on COMPASS® Preparation
  - j. Click COMPASS® Writing Practice Tests
  - k. Click LAUCH next to the Practice Test
  - l. Click "Start this Test"

**Essay Review (ESL Student's do not take the Essay portion):**

1. <http://www.act.org/compass/student/tips-essay.html> ACT Compass Placement Essay Test Tips
2. <http://www.actstudent.org/writing/sample/index.html> ACT Compass e-write (Essay) test sample. Read the sample prompt topic, then click on Next—the first sample essay . . .  
 . Read all six essays and the scoring explanations. Pay attention to the essays with the score of 5 and 6.
3. <https://www.hostos.cuny.edu/oaa/act/ACTtutorial.htm> Elements of a good COMPASS essay

## **Flexible Learning Courses**

(630) 942-2131

[http://www.cod.edu/academics/learning\\_commons/flex\\_learning/index.aspx](http://www.cod.edu/academics/learning_commons/flex_learning/index.aspx)

Flexible Learning is an alternative to the traditional classroom setting or online learning. These self-paced courses have been designed to allow students to work independently under the guidance of an instructor.

Students registered in Flexible Learning courses are supported by the staff and faculty in the Glen Ellyn, Naperville and Westmont Learning Commons. Services include:

- Appointment with Instructor (weekly)
- Use of course resources
- Blackboard assistance
- Computers available for student use
- Library literacy assistance
- [Reading Writing assistance](#)
- [Assistance with flexible math courses available at Glen Ellyn Learning Commons](#)

## **Literacy Courses**

[http://www.cod.edu/academics/learning\\_commons/flex\\_learning/literacy\\_courses.aspx](http://www.cod.edu/academics/learning_commons/flex_learning/literacy_courses.aspx)

Literacy courses are for students needing to improve their skills for college-level work. Courses in literacy are available at the Learning Commons in Glen Ellyn, Naperville and Westmont.

Literacy courses are offered in an individualized appointment-based format through the Learning Commons in Glen Ellyn, Naperville and Westmont. Students meet with an instructor once a week and follow a syllabus to guide instruction. The instructor acts as a facilitator of instruction, and the student does study work at home or in one of the Learning Commons using a wide variety of print material, computer-delivered programs or audio/video presentations. Please call (630) 942-3945 for more information.

[Literacy 0410](#) Assessment of Language Development, 1 credit

[Literacy 0411](#) Beginning Reading I, 1 credit

[Literacy 0412](#) Beginning Reading II, 1 credit

[Literacy 0413](#) Beginning Reading III, 1 credit

[Literacy 0421](#) Beginning Writing I, 1 credit

[Literacy 0422](#) Beginning Writing II, 1 credit

[Literacy 0423](#) Beginning Writing III, 1 credit

[Literacy 0431](#) Intermediate Reading I, 1 credit

[Literacy 0432](#) Intermediate Reading II, 1 credit

[Literacy 0433](#) Intermediate Reading III, 1 credit

[Literacy 0441](#) Intermediate Writing I, 1 credit

[Literacy 0442](#) Intermediate Writing II, 1 credit

[Literacy 0443](#) Intermediate Writing III, 1 credit

Courses are listed in [myACCESS](#) under Literacy.

## Students with Learning Disabilities

Students take literacy courses with an instructor who is specifically trained to help students with learning disabilities. Emphasis is placed on helping students acquire the study strategies that are necessary to survive in their college-level courses.

For more information, call (630) 942-3945

## Mathematics Modules

Mathematics module courses are for students needing to improve their skills for college-level work. These courses are available at the Learning Commons in Glen Ellyn.

## Individualized, Appointment-Based Courses

Mathematics module courses are offered in an individualized appointment-based format through the Learning Commons in Glen Ellyn. Students meet with an instructor once a week and follow a syllabus to guide instruction. The instructor acts as a facilitator of instruction, and the student does study work at home or in one of the Learning Commons using a wide variety of print material, computer-delivered programs or audio/video presentations. Please call (630) 942-2131 for more information.

MATH 0405 Study Skills: Math Anxiety, 1 credit

MATH 0408 Arithmetic Whole Numbers I, .5 credit

MATH 0409 Arithmetic Whole Numbers II, .5 credit

MATH 0410 Arithmetic of Whole Numbers, .5 credit

MATH 0412 Arithmetic of Fractions I, .5 credit

MATH 0413 Arithmetic of Fractions II, .5 credit

MATH 0415 Arithmetic of Decimals, .5 credit

MATH 0417 Arithmetic of Percents, .5 credit

MATH 0418 Arithmetic of Ratio/Proportion, .5 credit

MATH 0420 Arithmetic: Special Topics, .5 credit

MATH 0422 Arithmetic of Signed Numbers, .5 credit

MATH 0424 Algebra: Solving Linear Equations, .5 credit

### **Writing and Reading Workshops**

[http://www.cod.edu/academics/learning\\_commons/workshops.aspx](http://www.cod.edu/academics/learning_commons/workshops.aspx)

### **Career and Technical Program Degree and Certificate Information Sheets**

[http://www.cod.edu/programs/career\\_technical\\_info\\_sheets.aspx](http://www.cod.edu/programs/career_technical_info_sheets.aspx)